



### SPECIAL EVENT PERMIT

2017-06

All fees have been paid in full as required by this permit. This special event permit shall expire and be null and void at the conclusion of the event, if any conditions herein are breached, or if the permit is transferred to any other person, corporation, organization, or entity.

### EVENT INFORMATION

Event Name: **Cache Gran Fondo**  
Applicant: Troy Oldham  
Phone: 435-764-2979  
Email: oldhamtroy@gmail.com

Event Date(s): **8 July 2017**  
Event Type: Bike Ride  
Promoting Entity: Headspin Events, LRH & Logan Downtown Alliance

22 JUN 2017

Approved by: Land Use Authority

Date

### CONDITIONS OF APPROVAL

1. All participants and volunteers shall comply with County Ordinance §8.40 governing special events.
2. Event organizers to recognize traffic safety and the requirement to yield to emergency vehicles.
3. This permit is valid only within unincorporated Cache County. Permits required by other entities or jurisdiction are responsibility of the applicant.

### AGREEMENT OF ACCEPTANCE

As the applicant for the special event described above, I hereby agree to comply with all Federal, State, and County laws, ordinances, and regulations before, during and after the event. I further agree to indemnify and save harmless Cache County, its officers, agents, and employees from and against any and all claims resulting from the use of the premises by the Applicant, the Applicant's invitees, licensees, agents and employees. I agree to permit law enforcement personnel the free and unrestricted access to and upon the premises at all times during the event for all lawful and proper purposes not inconsistent with the intent of the permit.

I understand and agree that this permit may be revoked upon breach of any of the conditions herein or at the discretion of the authorized officer. I understand that this permit is not transferable and agree not to transfer my permit to any person, corporation, organization or other entity, and is only valid within the unincorporated county.

In Accordance with Title 8 Section 8.40 of the Cache County Ordinance, I hereby submit and certify that the above information provided is accurate and complete to the best of my knowledge.

June 22, 2017

Accepted by: Applicant

Date



**APPLICATION: SPECIAL EVENT PERMIT**

Date Received:	By:	Receipt #:	Check #:	Amount:
3/9/17	Jones	9864	5049	\$50.00

**EVENT INFORMATION**

Event: **6th Annual Cache Gran Fondo** Type: **Bike/Cycling Tour**

Dates with starting/ending times: **Saturday July 8, 2017**

**AGENT/CONTACT INFORMATION**

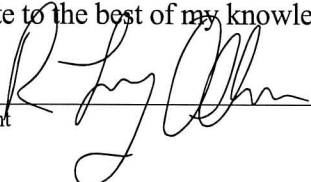
Agent/Contact: **Troy Oldham** Email: **oldhamtroy@gmail.com**

Phone: **4357642979** Mailing Address: **2125 E. Canyon Ridge Dr. N.Logan 84341**

Name of Promoting Entity: **Headspin Events, Logan Downtown Alliance, LRH**

**ACKNOWLEDGMENT**

In accordance with Title 8 Section 8.40 of the Cache County Ordinance, I hereby submit and certify that the information contained in this application is accurate and complete to the best of my knowledge.

Applicant  Date **2/27/17**

**Application Deadline:** Completed application forms must be submitted to the Cache County Development Services Office forty-five (45) calendar days before an event is scheduled to take place. This allows sufficient time for evaluation of the application. Late applications shall be denied unless the applicant demonstrates that compliance with the 45 day deadline was impractical or impossible due to the nature of the event. A special event permit application may be approved and a permit issued to the applicant by the Director upon approval by all the agencies specified in Section 8.40.40.

**Authority:** Cache County has no authority to approve permits for events other than in the unincorporated area of Cache County. Permits issued by Cache County apply only to the unincorporated area of the county, and if an event crosses into a municipality within Cache County or across the county line, applicants should determine if a permit is necessary in the other jurisdiction.

**Right to Deny:** Cache County reserves the right to deny permit applications for proposed special events which may pose, or have posed a significant danger or threat to the public health, welfare or safety, or which may result in unreasonable inconvenience or cost to the public. In the event the application is denied, the applicant may appeal to the Cache County Executive.



## APPLICATION CHECKLIST

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*A complete application must include the following unless specified otherwise:*

- 1)  Completed application form and application fee (\$50 – no refunds) submitted 45 days prior to event. Additional fees for services provided by the Sheriff's Office, emergency services, or others may apply.
- 2)  Proposed location, including a plat or map of the proposed area to be used, including any barricade, street route plans or perimeter/security fencing.
- 3)  Total number of participants: Estimate must include event staff, participants, and spectators.
- 4)  Public health plans, including plans for culinary water supplies, solid waste collections and disposal, and waste water (toilet facilities).
- 5)  Proof of insurance in conformance with the County Ordinance 8.40.050(F) minimums: \$1,000,000 each occurrence, \$2,000,000 general aggregate, and \$100,000 property damage.
- 6)  Fire prevention and emergency medical services plans.
- 7)  Security plans and/or law enforcement response.
- 8)  Admission fee, donation, or other consideration to be charged or requested.
- 9)  Plans for parking
- 10)  *If* the event will be held on private property, a current taxation certification for that property.
- 11)  Further information may be required by staff, other departments and agencies, and/or the Board/Committee/Council that reviews the application based on the proposed event.

## PROJECT REVIEW PROCESS

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- The applicant is encouraged to meet with staff prior to the deadline date to discuss the project and ensure that the information submitted is sufficient to provide a complete review of the project.
  - After the application is accepted, information packets are sent to various departments, agencies, and affected municipalities that provide comments and/or approval for the proposed event to the Director of Development Services.
  - In some instances a pre-event meeting may be held with planning staff and representatives from the departments and agencies that provide comments on the project review. Any issues present on a project will be discussed with the appropriate department or agency.
  - A draft permit is made available to the reviewing agencies, affected municipalities, staff, and the applicant.
  - Following agency/department review and approval, and correction of any outstanding concerns/issues, the permit can be issued.
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## 2017 Cache Gran Fondo – Safety & Health Plan

The safety and health plan for the Cache Gran Fondo ride/tour consists of ten (10) types of public support. All are indicated on Traffic and Safety/health map attached.

1. Sheriff's officers for Cache and Box Elder alerted. Cache County will be on course in Valley. (For example Cache Sheriff's will be paid to have officers on course)
2. Ambulance alerted in Utah (Logan, Preston and Malad)
3. Emergency rooms will be alerted at Logan Regional, Brigham City, Malad and Bear River Valley Hospital.
4. Radio/Cell Phone support from on course marshals and ride volunteers (amateur) and local HAM Radio club will provide on-course support with radio support to support stations and to Start/Finish line race director.
5. UDOT Road Respect Team members. As in prior events, 10-12 riders on course bicycle marshals, riding with the riders to point out safe riding practices and rule enforcement.
6. Bicycle ride experienced volunteers. In easily identifiable (bright red) shirts positioned at corners and intersections where traffic signals need to be observed. "Warning to slow down, obey traffic rules, be cautious, only 2 riders abreast, ...". Also able to assist officers, volunteers and participants. Safety cards handed to all riders at registration.
7. Private-hire Logan City Police. In uniform at start line locations and finish line locations. Logan City will control traffic at 400 East/1400 North (start) and 100 W/100N (finish).
8. Local bike shops will have roving bike technicians between support stations with support vehicles. (Al's Bikes, JoyRide Bikes, Aggie Blue Bikes). HAM Radio club will also provide roving support between stations.
9. A Gran Fondo support van will be on the course and will make multiple loops on the course to provide rider support.
10. Portable bathroom stalls will be located at all support stations, start and finish lines. Also hand sanitizer and wet wipes.

In addition, 4ft X 2ft wood A-frame road-side warning signs will be strategically located to warn oncoming motorists and bikers that a bike tour is in progress, and to guide riders throughout the course. Heritage Dodge will provide PILOT CARS for the 100 and 50 mile starts, moreover the 100-mile course will have pilot cars for each 100-mile category (2 groups) from Logan Regional Hospital, along 1400 North, 1000 West, and Valley View Highway to the Cache County Line. The 50 mile route will have pilot cars provided by Cache Co. Sheriff to the Trenton location.

**Laurie Jones - Re: 2017 Special Events Permits**

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**From:** Troy Oldham <oldhamtroy@gmail.com>  
**To:** Laurie Jones <Laurie.Jones@cachecounty.org>  
**Date:** 3/25/2017 8:33 PM  
**Subject:** Re: 2017 Special Events Permits  
**Attachments:** 2016 Parking Map LRH.ai

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thanks Laurie, please see below for answers IN ALL CAPS

Thank you

Troy

On Tue, Mar 21, 2017 at 10:46 AM, Laurie Jones <[Laurie.Jones@cachecounty.org](mailto:Laurie.Jones@cachecounty.org)> wrote:

Hi Troy,

I'm reviewing your application and I have a couple questions? As per the checklist:

#3 Total number of participants... 900-1000

#4 Public Health plan (culinary water ?) WE SUPPLY 5-GALLON JUGS OF ICE AND WATER, INDEPENDENT OF THE LOCAL PARK WATER SUPPLY.

#8 Admission Fee...REGISTRATION IS \$75

#9 Plans for Parking... SEE PARKING PLAN. THIS IS THE SAME AS WHAT WE HAVE HAD APPROVED BY LOGAN CITY OVER THE PAST 5 YEARS. BOTH LOCATIONS: LOGAN REGIONAL HOSPITAL (STARTLINE) AND DOWNTOWN LOGAN.

#10 Private Property... WE ONLY USE PUBLIC ROADS, PARKS AND PARKING LOTS. NO COURSE ON PRIVATE PROPERTY (EXCEPT FOR LDS CHURCH PARKING LOT IN TRENTON AND CLARKSTON - WE PERMIT THOSE DIRECTLY WITH THE LDS CHURCH).

Please send me a response on the above.

Thanks,

Laurie Jones  
Permit Technician  
Cache County Development Services  
[435.755.1640](tel:435.755.1640)

>>> Troy Oldham <[oldhamtroy@gmail.com](mailto:oldhamtroy@gmail.com)> 3/1/2017 5:45 PM >>>





Thank you Laurie! Please see our complete application attached. We are just waiting on the insurance form, we suspect it will be here in the next 2 weeks. Please also find our sanitation plan, medical and safety plan, route map and parking plan. The start and the finish are in Logan City so we will also be permitting with them (as well as UDOT).

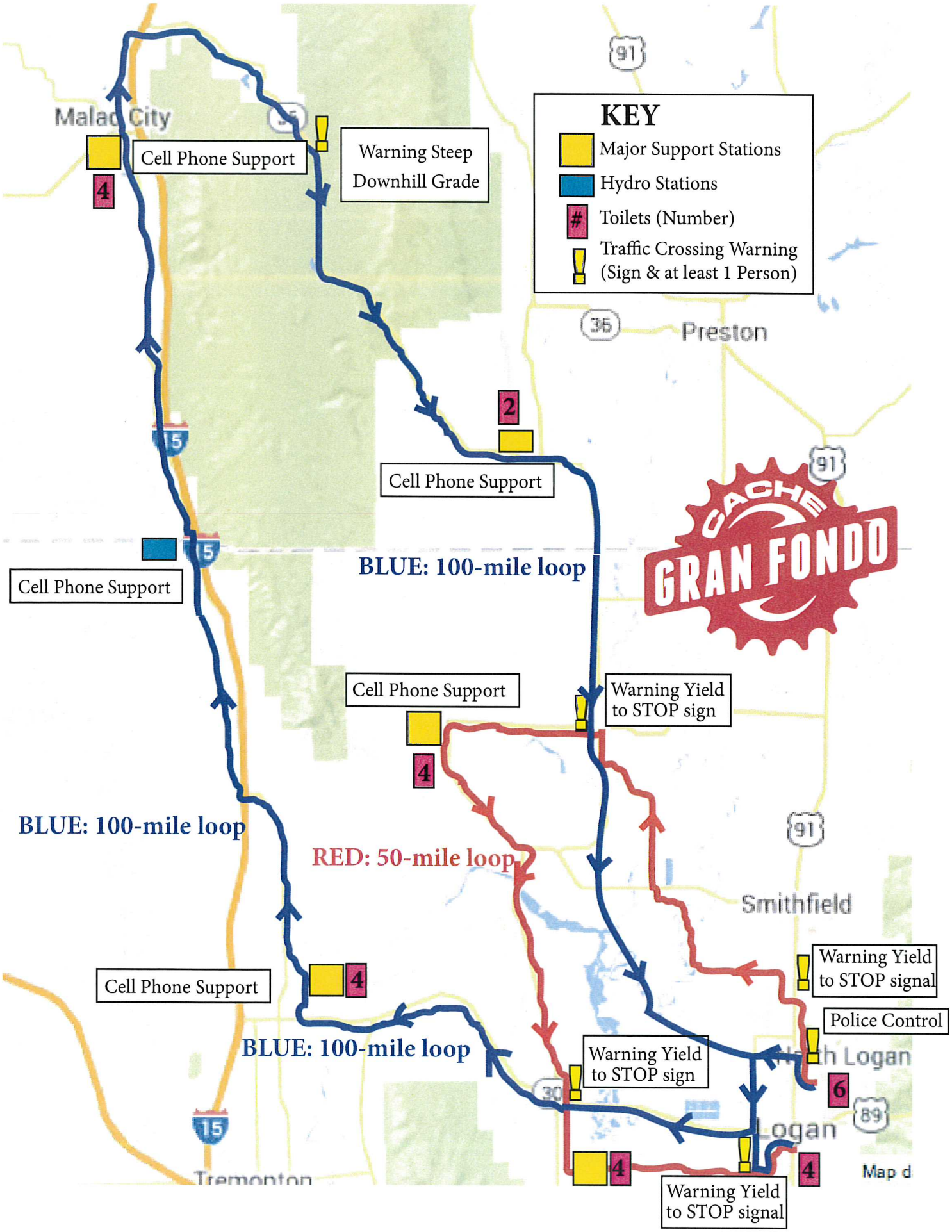
Can you please let us know if and when there might be any construction projects, road chips, etc.

Thanks!



**KEY**

-  Major Support Stations
-  Hydro Stations
-  # Toilets (Number)
-  Traffic Crossing Warning (Sign & at least 1 Person)





# Logan Regional Hospital - START

400 East 1250 North



6 Units in front of  
the Daycare  
Center

Doors facing  
North (outward  
to parking lot)

Station Closed by  
9:00am 7/08



# Clarkston

25 E 100 S, Clarkston, UT 84305



4 Units in  
parking lot.  
SouthEast side

Doors facing  
west (outward  
to parking lot)

Station Closed  
by 10:30am  
7/08





USACYCL-01

KLADD

**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)  
03/16/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Fairly Consulting Group, LLC 1800 S. Washington, Suite 400 Amarillo, TX 79102	<b>CONTACT NAME:</b> Fairly Group Certificates	
	<b>PHONE (A/C, No, Ext):</b> (806) 376-4761	<b>FAX (A/C, No):</b> (806) 337-1859
<b>E-MAIL ADDRESS:</b> certs@fairlygroup.com		
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURER A:</b> Lexington Insurance Company		<b>19437</b>
<b>INSURED</b>  USA Cycling, Inc. 210 USA Cycling Point, Suite 100 Colorado Springs, CO 80919	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES    CERTIFICATE NUMBER:    REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSURER	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
X	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X		015375404	12/31/2016	12/31/2017	EACH OCCURRENCE \$ <b>1,000,000</b>
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>1,000,000</b>
							MED EXP (Any one person) \$ <b>Excluded</b>
							PERSONAL & ADV INJURY \$ <b>1,000,000</b>
GEN'L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGATE \$ <b>3,000,000</b>
							PRODUCTS - COMP/OP AGG \$ <b>2,000,000</b>
							\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	ANY AUTO OWNED AUTOS ONLY						BODILY INJURY (Per person) \$
	HIRED AUTOS ONLY						BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	DED						RETENTION \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N		N/A			OTH-ER
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Job 2017-1322

Endorsement LEXDOC021 (LX0404) SCHEDULE OF NAMED INSURED: Event Organizers and/or Promoters are Named Insureds. It shall be a condition of coverage that all organizers/promoters for whom coverage is afforded under this policy execute a USAC Event Permit Application and coverage will be afforded only for the specific event and date on the permit.

The General Liability policy includes a blanket automatic additional insured endorsement that provides additional insured status to the certificate holder only when there is a written contract between a named insured and the certificate holder that requires such status. Please see attached endorsement LX4309 SEE ATTACHED ACORD 101

<b>CERTIFICATE HOLDER</b>  Cache County 179 North Main St. Logan, UT 84321	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  



**ADDITIONAL REMARKS SCHEDULE**

AGENCY <b>Fairly Consulting Group, LLC</b>		NAMED INSURED <b>USA Cycling, Inc.</b> 210 USA Cycling Point, Suite 100 Colorado Springs, CO 80919	
POLICY NUMBER <b>SEE PAGE 1</b>			
CARRIER <b>SEE PAGE 1</b>	NAIC CODE <b>SEE P 1</b>	EFFECTIVE DATE: <b>SEE PAGE 1</b>	

**ADDITIONAL REMARKS**

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
 FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

Description of Operations/Locations/Vehicles:  
 (06/14) - Additional Insured - Designated Person or Organization.

Event Number: 2017-1322  
 Event Name: Cache Gran Fondo  
 Event Location: Logan, UT  
 Event Date(s): 07/08/2017



**ENDORSEMENT # 006**

This endorsement, effective 12:01 AM 12/31/2016

Forms a part of policy no.: 015375404

Issued to: USA CYCLING, INC.

By: LEXINGTON INSURANCE COMPANY

**ADDITIONAL INSURED - DESIGNATED PERSON OR ORGANIZATION**

(Based on CG2026 04/13)

This endorsement modifies insurance provided by the following:

**COMMERCIAL GENERAL LIABILITY POLICY**

**SCHEDULE**

**Name of Additional Insured Person(s) or Organization(s)**

**AS REQUIRED BY WRITTEN CONTRACT**

Information required to complete this Schedule, if not shown above, will be shown in the Declarations

**A. Section II - Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B. With respect to the insurance afforded to these additional insureds, the following is added to Section III - Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable Limits of Insurance shown in the Declarations;  
whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations

All other terms and conditions of the policy remain the same.

A handwritten signature in black ink, appearing to be initials followed by a surname, positioned above a horizontal line.

**Authorized Representative**